

GOV DOC Urban/Municipal

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HAMILTON CONVENTION CENTRE

ANALYSIS OF EXPENSES

MacGillivray & Co.
Hamilton

THE HAMILTON CONVENTION CENTRE
ANALYSIS OF ENTERTAINMENT EXPENSES - J. PILATO AND THE BOARD OF DIRECTORS
ACCOUNT NO. 3321-0161
AS AT DECEMBER 31, 1981

Restaurants	\$1,327.73	
Tiffany's	1,970.95	
Lo Prestis	<u>345.73</u>	\$ 3,644.41
Chamber of Commerce		
Canadian Association of Exposition Managers		268.50
Expense Reports - J. Pilato		2,799.88
Petty Cash Payments		1,054.48
Board Meetings		419.55
Miami Conference - Hotel Bill - Fontainbleu Hotel		1,089.44
Press Conferences, etc.		484.24
Royal York Hotel		172.12
Rental of Formal Wear		104.72
Tickets to Various Functions		1,025.00
House Charges		
Usage - J. Pilato	198.35	
Board of Directors Meetings (5)	224.96	
Other meetings, etc.	<u>399.45</u>	822.76
Miscellaneous		379.74
Total		<u><u>\$12,264.84</u></u>

MC/djd
February 10, 1982

MacGillivray & Co.
Hamilton

THE HAMILTON CONVENTION CENTRE
ANALYSIS OF ENTERTAINMENT EXPENSES - R. WALKER
ACCOUNT NO. 3321-0163
AS AT DECEMBER 31, 1981

Lo Prestis Restaurant	\$ 324.64
Expense Reports	252.31
Petty Cash	70.00
Hertz	278.35
Miscellaneous	129.00
Internal Billings	663.55
	\$1,717.85

MC/djd
February 10, 1982

MacGillivray & Co.
Hamilton

THE HAMILTON CONVENTION CENTRE
ANALYSIS OF BUSINESS DEVELOPMENT RECEPTIONS
ACCOUNT NO. 3321-3015
AS AT DECEMBER 31, 1981

Internal Charges - Convention Centre

Various Charges	\$ 265.41	
Executive Officers Dinner	433.69	
Press Reception - Lunch - Canadian Stage Band Festival	630.74	
J. Pilato	<u>129.20</u>	\$1,459.04

Ontario Club

Reception for Toronto Association Executives - 100 people		1,888.25
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Institute of Association Executives

Labels for Toronto members		28.55
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Convention Centre Cheque

Mozart Chamber Orchestra - Fund raising		200.00
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Total		<u>\$3,575.84</u>
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MacGillivray & Co.
Hamilton

Hamilton Convention Centre
Analysis of Entertainment Expense - R. Thompson
Account No. 3321-3062
as at December 31, 1981

<u>Voucher</u> <u>No.</u> (1)	<u>Payee</u> (2)	<u>Description</u> (3)	<u>Amount</u> (4)
3508	R. Thompson	January expenses - Rotary membership, SKAL membership	310.94
5361	R. Thompson	March expenses - luncheons	56.09
5805	R. Thompson	February expenses - meals for CACB meeting	97.22
6992	R. Thompson	April expenses - lunches & I.A.E. seminar - Ottawa/Toronto/Ottawa flight - April 29/81	244.44
34085	R. Thompson	May expenses - sales solicitation in Toronto - hotel, airfare & meals - May 18-22/81	577.50
34475	R. Thompson	Entertainment	20.00
35294	R. Thompson	Tourism Industry Association of Canada Convention expenses	771.55
			<u>2,077.74</u>

MC:kah

February 11, 1982

1917 1918

The following is a list of the
 names of the persons who
 have been elected to the
 office of the Board of
 Directors of the
 City of New York

Name of Person	Address of Person	Name of Person	Name of Person
John A. B. ...	...	...	...
...	...	...	...
...	...	...	...
...	...	...	...
...	...	...	...
...	...	...	...
...	...	...	...
...	...	...	...

MacGillivray & Co.
Hamilton

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Hamilton Convention Centre
Analysis of Entertainment Expense - M. Webster
Account No. 3321-3063
as at December 31, 1981

<u>Voucher</u> <u>No.</u> (1)	<u>Payee</u> (2)	<u>Description</u> (3)	<u>Amount</u> (4)
5771	M. Webster	March expenses - parking, membership fees & lunches	178.58
6035	Hamilton & District Chamber of Commerce	Lunch expenses Apr. 14/81	173.39
8031	Hamilton & District Chamber of Commerce	Lunch expenses for April	90.80
8183	M. Webster	April expenses - lunch, parking, taxi, chocolates	60.99
JV5236 re 4478	M. Webster	Expenses re trip to Chicago	401.41
41161	Hamilton & District Chamber of Commerce	May lunches re statement	99.05
41964	M. Webster	June expenses - parking & lunches	85.47
44363	M. Webster	Lunches & registration fees	87.02
3132	M. Webster	January expenses	108.86
3768	Hamilton & District Chamber of Commerce	January & February luncheon meeting expenses	24.97
5303	Hamilton & District Chamber of Commerce	Lunch expenses	58.09
4478	M. Webster	February expenses	146.66
5364	Airway Transit	Airport travel - February 16/81 Chicago trip	18.00
43227	Hamilton & District Chamber of Commerce	August luncheon expenses	141.48
45661	Hamilton & District Chamber of Commerce	October luncheon expenses	123.92
46449	Hamilton & District Chamber of Commerce	November luncheon expenses	67.80
JV 11364	Internal Billing	Sales promotion luncheon, tour September 1, 1981	9.00

MacGillivray & Co.
Hamilton

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Hamilton Convention Centre
Analysis of Entertainment Expense - M. Webster
Account No. 3321-3063
as at December 31, 1981

JV 12162	Hamilton Place	Convention Centre cheque re M. Webster's entertainment account	70.00
JV 12466	Internal Billing	Reception November 1 Canadian Government Office of Tourism	91.95
JV 12702	Hamilton & District Chamber of Commerce	Set-up invoices at December 31, 1981	18.75
JV 12702	Caesars	Set-up invoices at December 31, 1981	139.33
46702	M. Webster	November & December sales luncheons & drinks	342.86
			2,538.38

MC:kah

February 10, 1982

Financial Statement
for the year ended 31st March 1999
of the company

Particulars	Amount in Rs.	Amount in Rs.
1. Opening Balance	100000	
2. Add: Profit for the year	20000	
3. Less: Dividend paid	(5000)	
4. Closing Balance		115000

Total

MacGillivray & Co.
Hamilton

Hamilton Convention Centre
Analysis of Entertainment Expense - G. Willsher
Account No. 3321-5060
as at December 31, 1981

<u>Voucher</u> <u>No.</u> (1)	<u>Payee</u> (2)	<u>Description</u> (3)	<u>Amount</u> (4)
39096	G. Willsher	June expenses	32.60
39209	Hamilton & District Chamber of Commerce	June lunches	84.56
40352	Petty Cash		20.00
43227	Hamilton & District Chamber of Commerce	July & September luncheons	137.13
44626	Hamilton & District Chamber of Commerce	October expenses	18.97
46449	Hamilton & District Chamber of Commerce	November expenses	38.86
46701	Petty Cash		14.50
JV 11184 re 5771	G. Willsher	March expenses	77.71
& 8900	G. Willsher	May & June expenses - parking, lunches, taxis	191.18
JV 11364	Internal Billing	Hospitality (Festitalia) \$15.00 Kitchen liquor usage \$40.80 Graham Willsher - liqueur \$51.20	107.00
JV 12466	Internal Billing	Service meeting \$ 3.75 Festitalia \$321.00	324.75
JV 11184 re 5302		February expenses - parking & entertainment \$77.90 April expenses \$30.70	108.60
			<u>1,155.86</u>

SUMMARY OF GENERAL ADMINISTRATION TRAVELLING EXPENSES

Account No. 3321-0191
as at December 31, 1981

Reference No. (1)	Client's Name (2)	Person Attending Conference (3)	Period (4)	Purpose (5)	Place (6)	Amount (7)	Notation on Cheque Requisition/Invoice (8)
034316	American Society of Association Executives	J. Pilato & Mrs. Pilato	Oct. 10-14	American Society of Association Executives Conference - Registration for Mr. & Mrs. Pilato	Acapulco	301.92	
034316	G.T.U. Inc.	J. Pilato	Oct. 10-14	American Society of Association Executives Conference - Deposit for accommodations	Acapulco	181.56	
036594	G.T.U. Inc.	J. Pilato	Oct. 10-14	American Society of Association Executives Conference - Accommodation charges	Acapulco	672.46	
046243	J. Pilato	J. Pilato	Oct. 6-15	American Society of Association Executives Conference - Hotel-meals & entertainment 1,064.10 other enter- tainment 80.56 other meals 140.44 tips 165.00 taxi 193.00 car rental 52.80	Acapulco		1,695.90
037539	Regional Municipality of Hamilton-Wentworth	J. Pilato	Oct. 10-14	American Society of Association Executives Conference-Hamilton Convention Centre's 1/3 share to Region re: T-shirts, booth and shipping charges	Acapulco	339.31	

SUMMARY OF TRAVELLING EXPENSES
General Administration Account No. 3321-0191
as at December 31, 1981

<u>Reference No.</u> (1)	<u>Client's Name</u> (2)	<u>Person Attending Conference</u> (3)	<u>Period</u> (4)	<u>Purpose</u> (5)	<u>Place</u> (6)	<u>Amount</u> (7)	<u>Notation on Cheque Requisition/Invoice</u> (8)
041335	J. Pilato	J. Pilato	July 23-30	International Association of Auditorium Managers Conference Taxis (to and from airport) 30.00 Entertainment 119.83 Tips, etc. 50.00 Exchange 41.96	Miami	241.79	
039086/ 41327	Perell Travel Centres	J. Pilato	July 24-30	International Association of Auditorium Managers Conference Round trip airfare (\$373.50 + \$252.00)	Miami	625.50	
043462	Airways Transit	J. Pilato	July 23	Transportation to and from airport	Miami	20.00	
041335	J. Pilato	J. Pilato	Aug. 8-13	Institute of Association Executives Conference Airport (upgrade to Empress cabin) 145.00 Taxis 19.00 Fee to bellman (distribution of promotion material) 50.00 Entertainment 280.85 Tips, etc. 40.00	Vancouver	534.85	
043452	Hyatt Recency Vancouver	J. Pilato J. Urban R. Gregson	Aug. 8-12	Institute of Association Executives Conference - Accommodations Urban 353.85 Gregson 337.07 Pilato 1,822.43	Vancouver		2,513.35

SUMMARY OF TRAVELLING EXPENSES
General Administration Account No. 3321-0191
as at December 31, 1981

<u>Reference</u> <u>No.</u> <u>(1)</u>	<u>Client's Name</u> <u>(2)</u>	<u>Person</u> <u>Attending</u> <u>Conference</u> <u>(3)</u>	<u>Period</u> <u>(4)</u>	<u>Purpose</u> <u>(5)</u>	<u>Place</u> <u>(6)</u>	<u>Amount</u> <u>(7)</u>	<u>Notation on Cheque</u> <u>Requisition/Invoice</u> <u>(8)</u>
038491	Perell Travel Centres	J. Pilato R. Gregson	Aug. 9-12	Institute of Association Executives Conference - Round trip airfare (Toronto-Vancouver) 2 @ \$454.50	Vancouver	909.00	
040186	Perell Travell Centres	J. Urban R. Gregson	Aug. 5-13	Institute of Association Executives Conference Airfare (Toronto-San Francisco- Vancouver-Toronto) 2 @ \$790 \$1,580.00 Tax 35.00 Less 416.00	Vancouver	1,199.00	Mr. Urban and Mr. Gregson are to reimburse Perell 2 @ \$208.00 for San Francisco portion of trip. See Wiz Receipts L20890 & L209912.
034281	Institute of Association Executives	J. Pilato R. Gregson	Aug. 9-12	Institute of Association Executives Conference Registration Fees Gregson \$ 415.00 Pilato 280.00	Vancouver	695.00	
L208910	From R. Gregson			Institute of Association Executives Conference - Reimbursement for trip to San Francisco (see 040186)	Vancouver	(208.00)	
L209912	From Urban Associates			Institute of Association Executives Conference - Reimbursement for trip to San Francisco (see 040186)	Vancouver	(208.00)	
039860	Barton Limousine Service	J. Pilato & Board	May 21	Transportation of Board to Toronto reception, wait and return	Toronto	100.00	

SUMMARY OF TRAVELLING EXPENSES
General Administration Account No. 3321-0191
as at December 34, 1981

Reference No.	Client's Name (2)	Person Attending Conference (3)	Period (4)	Purpose (5)	Place (6)	Amount (7)	Notation on Cheque Requisition/Invoice (8)
039638	Barton Limousine Service	B. Darling	June 19	Transportation of B. Darling to airport to pick up L. Grossman, wait and return - \$60.00		160.00	
046221	Airways Transit	R. Bureau	Nov. 15	Transportation to flight to Washington	Washington	22.00	
046221	Airways Transit	R. Bureau	Nov. 20	Transportation from flight from Washington	Washington	19.00	
039880	Airways Transit	Daxinger	May 19	Transportation from flight from Calgary		18.00	
039880	Airways Transit	Daxinger	May 20	Transportation to flight to Calgary		15.00	
41327	Perell Travel Centres	D. Lipchuck	Aug. 17-18	Airfare Saskatoon-Toronto- Saskatoon 414.00 Airport Tax 17.50 Service Charge 5.00 Telephone Call 6.15		442.65	
036427	Canadian Association of Exposition Managers	J. Pilato		Canadian Association of Exposition Manager Conference - Registration fees	Honey Harbour	75.00	
037295	Meeting Incentive Travel Industry Steering Committee	J. Pilato	Dec. 8-10	Meetings and Incentive Travel Industry Steering Committee - Registration Fee	Toronto	85.00	
004528	Perell Travel Centres	J. Pilato	Mar. 6-14	Airfare Toronto-London (U.K.) Return 1,162.00 Airport Tax 10.00	London	1,172.00	

SUMMARY OF GENERAL ADMINISTRATION TRAVELLING EXPENSES

Account No. 3321-0191

as at December 31, 1981

<u>Reference</u> <u>No.</u> <u>(1)</u>	<u>Client's Name</u> <u>(2)</u>	<u>Person</u> <u>Attending</u> <u>Conference</u> <u>(3)</u>	<u>Period</u> <u>(4)</u>	<u>Purpose</u> <u>(5)</u>	<u>Place</u> <u>(6)</u>	<u>Amount</u> <u>(7)</u>	<u>Notation in Cheque</u> <u>Requisition/Invoice</u> <u>(8)</u>
004478	M. Webster			Mileage Expense		55.36	
12700 (P.O. 99431)	J. Pilato	J. Pilato			Washington	<u>250.00</u>	
						14,002.23	

SUMMARY OF SALES PROMOTION TRAVELLING EXPENSES

Account No. 3321-3091
as at December 31, 1981

Reference No.	Client's Name (2)	Person Attending Conference (3)	Period (4)	Purpose (5)	Place (6)	Amount (7)
229699	Meetings & Incentive Travel Industry Steering Committee	M. Webster	Feb. 16-18	Canada Calling Chicago - Lunch & Marketplace Reception Registration Fee	Chicago	150.00
003815	Perell Travel Centres	M. Webster	Feb. 16-20	Canada Calling Chicago - Round Trip Air Fare Toronto - Chicago Tax	Chicago	219.00 204.00 15.00
034185	Professional Convention Management Association	M. Webster	July 15-17	Professional Convention Management Association Conference - Registration Fee		61.41
040353	M. Webster	M. Webster	July 14-17	Professional Convention Management Association Conference - Expenses Taxis Porters Meals Hotel Gratuities	Chicago	483.07 82.81 21.50 154.48 217.03 7.25
039406	Perell Travel Centres	M. Webster	July 14-17	Professional Convention Management Association Conference - Round Trip Airfare Toronto - Chicago		239.50
229701	Canadian Association of Convention Bureaux	R. Thompson	Feb. 12-15	Canadian Association of Convention Bureaux - Registration Fee	Ottawa	175.00
229734	Nordair	J. Pilato	Jan. 28	Flight from Hamilton to Ottawa to meet with Sales Manager	Ottawa	122.00

SUMMARY OF SALES PROMOTION TRAVELLING EXPENSESAccount No. 3321-3091
as at December 31, 1981

<u>Reference No.</u> (1)	<u>Client's Name</u> (2)	<u>Person Attending Conference</u> (3)	<u>Period</u> (4)	<u>Purpose</u> (5)	<u>Place</u> (6)	<u>Amount</u> (7)
004968	Chateau Laurier	J. Pilato	Feb. 12-15	Canadian Association of Convention Bureaux - Long distance call not covered in previous billing		4.01
008173	Perell Travel Centres	J. Pilato	May 27	Return Airfare - Toronto-Ottawa	Ottawa	157.70
047217	R. Bureau	R. Bureau		Institute of Association Executives Meetings & Incentive Travel Conference Hotel Expenses 290.93 I.A.E. Lunch 30.00 Meals 96.10 Gratuity 4.00 Gas 68.73	Ottawa	489.76
034185	International Association of Auditorium Managers	J. Pilato	July 24-30	International Association of Auditorium Managers Conference - Registration Fee	Miami	212.42
005302	J. Pilato	J. Pilato	Mar. 6-14	Canada Calling London - Meetings & Incentives Travel Conference 186.85 Taxi, Rail 919.46 Accommodation 574.34 Entertainment 68.37 Telephone 44.88 Valet 154.23 Meals 393.86 Misc. Entertainment	London (U.K.)	2,341.99
229733	Meetings & Incentive Travel Steering Committee	J. Pilato	Mar. 6-14	Canada Calling London Promotion - Registration Fee	London (U.K.)	300.00

SUMMARY OF SALES PROMOTION TRAVELLING EXPENSES

Account No. 3321-3091
as at December 31, 1981

Reference No.	Client's Name (2)	Person Attending Conference (3)	Period (4)	Purpose (5)	Place (6)	Amount (7)
037336	Receiver General for Canada	J. Pilato	Mar. 6-14	Canada Calling London Promotion - Hamilton Convention Centres' share of promotion at Europa Hotel Mar. 9-10	London (U.K.)	700.00
007218	M. Webster	M. Webster	Apr 28-30	Canada Calling New York Promotion - Canadian Government Office of Tourism - Hotel 276.41 Taxi, Porter 74.40 Meals & Gratuities 165.00	New York	515.81
005512	Meeting & Incentive Travel Industry Steering Committee	M. Webster	Apr. 27-30	Canada Calling New York Promotion - Registration Fee	New York	250.00
006351	Perell Travel Centres	M. Webster	Apr. 28-30	Canada Calling New York Promotion - Return Airfare Toronto - New York	New York	224.65
041335	M. Webster	M. Webster	Aug. 8-13	International Association Executive Conference Taxis 63.70 Meals 135.55 Conference Tapes 16.00 Tips, etc. 21.50	Vancouver	236.75
038491	Perell Travel Centre	M. Webster	Aug. 8-13	International Association Executives Conference - Return Airfare Toronto - Vancouver	Vancouver	454.50
034281	Institute of Association Executives	M. Webster	Aug. 8-13	Institute of Association Executives Conference - Registration Fee	Vancouver	280.00

SUMMARY OF SALES PROMOTION TRAVELLING EXPENSESAccount No. 3321-3091
as at December 31, 1981

<u>Reference No.</u> (1)	<u>Client's Name</u> (2)	<u>Person Attending Conference</u> (3)	<u>Period</u> (4)	<u>Purpose</u> (5)	<u>Place</u> (6)	<u>Amount</u> (7)
036440	Hyatt Regency Vancouver	J. Pilato	Aug. 8-13	Institute of Association Executives Conference - Opening Breakfast 350 @ \$18.00 15% Gratuity Banquet		6,300.00 945.00 76.00 7,321.00
L210559	Regional Municipality of Hamilton-Wentworth		Aug. 8-13	Institute of Association Executives - Region's share of the Vancouver expenses	Vancouver	(3,660.50)
043452	Hyatt Regency Vancouver	M. Webster	Aug. 8-13	Institute of Association Executives Conference - Accommodations	Vancouver	385.92
12447/ 047217	R. Bureau	R. Bureau	Nov. 15-20	Canada Calling Washington Promotion Accommodation Gratuities Entertainment Meals Taxis Dinner Meeting Lunch Meeting	Washington	492.57 21.57 22.17 184.99 47.10 50.34 28.76
047217	R. Bureau	R. Bureau	Nov. 15-20	Canada Calling Washington Promotion - Return Airfare Toronto - Washington	Washington	847.50 197.64
036885	Meeting & Incentive Travel Steering Committee	R. Bureau	Nov. 15-20	Canada Calling Washington Promotion - Registration Fee	Washington	250.00

SUMMARY OF SALES PROMOTION TRAVELLING EXPENSES

Account No. 3321-3091
as at December 31, 1981

<u>Reference No.</u> (1)	<u>Client's Name</u> (2)	<u>Person Attending Conference</u> (3)	<u>Period</u> (4)	<u>Purpose</u> (5)	<u>Place</u> (6)	<u>Amount</u> (7)
12700/ 999432	R. Bureau	R. Bureau	Nov. 15-20	Canada Calling Washington Promotion - Advance made on expenses	Washington	250.00
037295	Meeting & Incentive Travel Steering Committee	R. Bureau	Dec. 8-10	Meeting & Incentive Travel Steering Committee Seminars - Registration Fee	Toronto	85.00
035662	Meeting Planners International Conference	M. Webster	June 14-17	Meeting Planners International Conference - Registration Fees	Toronto	270.35
038501	M. Webster	M. Webster	June 14-17	Meeting Planners International Conference Hotel 180.06 Parking 10.60 Meals 43.73 Gratuities 7.00	Toronto	241.39
047569	R. Bureau	R. Bureau	Dec. 17-20	Institute of Association Executives - Montreal Chapter Gas & Parking 100.84 Meals 112.15	Montreal	212.99
11183/ HCC 44	American Society of Association Executives	R. Bureau		American Society of Association Executives - Registration Fee		721.00

SUMMARY OF SALES PROMOTION TRAVELLING EXPENSES

Account No. 3321-3091
as at December 31, 1981

<u>Reference No.</u> (1)	<u>Client's Name</u> (2)	<u>Person Attending Conference</u> (3)	<u>Period</u> (4)	<u>Purpose</u> (5)	<u>Place</u> (6)	<u>Amount</u> (7)
043083	R. Bureau	R. Bureau	Sept. 25- Oct. 1	Sales calls to Toronto, Montreal & Ottawa Airfare 182.50 Taxis 11.00 Accommodations 135.00 Meals 44.13 Entertainment 126.44 Parking & Gas 62.70 Telephone 3.51		565.28
036974	Receiver General for Canada			Canada Calling CGOT Ottawa - Registration Fees		700.00
036981	Intervac Holidays by Wardair					973.00
008134	Airway Transit	J. Pilato	Dec. 5	Transportation from Toronto Airport - Flight from Edmonton		16.00
003455	Airway Transit	J. Pilato	Jan. 5 & 10	Transportation to and from Toronto Airport - Flights to and from Los Angeles		32.00
						<u>17,026.14</u>

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